

Location – The Artful Lawyer

Those present:

- Charlotte Chan
- Ava Howard
- Marvi Stine
- Sue Hossack
- Linda Correll
- Alisa Colpitts

Charlotte called the meeting to order at 1.06 pm

The minutes of the meeting on July 15th were approved.

Holiday Market decisions:

Alisa will contact James to get the keyless entry installed: deadline Sep 6th So that Art Space managers can update artists on its use and get keys returned before Sue leaves. It must be installed before the holiday market.

Sue will draft an email to the membership asking who is interested in participating, so we can get an idea of numbers. We will have to determine the number of shifts per artists, and how many items each can bring, and how we should lay out the gallery from these numbers. Artists must be made aware that there is a commitment to working the gallery during the weekend hours, including using the Square terminal. Nothing bigger than 12"x16" to be allowed.

Ava will lead the effort to determine the layout once these numbers are in. (Deadline 3rd September). Sue will then develop and send out registration form before she leaves on 9th September.

The gallery contains:

- 3 stand-alone grids, 3 double grids + DBI has some in storage. Sue to check if we can use for 3 months if necessary
- 18 Wall strips with 2 hooks each
- 6 shelves
- Display case with 2 shelves
- Card rack

It was decided that Friday hours will change to 2pm – 6pm

Market will start on October 15th to allow time for rearrangement of layout to accommodate new market, current artists move out on September 27th.

2 people needed each shift.

Inventory will be electronic so that Sue can import to Square, and print art tags.

Art tags to be used to verify inventory when artists install.

There will no refilling of stock if pieces are sold, except possibly a one-time offer (say before Thanksgiving, Nov 15th?) if stock has become low. OR waiting list can be created (if more artists apply than can be accommodated), and as stock sells new artists can be added.

Marvi will not total artist sales until the end of the market (not monthly, as she does currently). This will also be the rule for ongoing Art Space artists.

Artists will pick up checks when they pick up their art at the end of the market. This will also be the rule for ongoing Art Space artists.

Market will end on Jan 9th, new gallery artists will start on Friday Jan 14th (giving 5 days to tear down and install new artists)

Deadline for inventory: Oct 1

Next year Art Space rates will be \$35 for booth, + 4 shifts, Shelves will be \$10 +1 shift each.

Community Gallery

Charlotte is making participation in community galleries dependent on volunteering in other capacities in BRAA. Sue to add the following line to the gallery request form:

[] I understand that in order to participate in this program I will be asked to volunteer in some capacity, such as join a committee, or assist with an event as needed.

Board to develop a list of possible volunteer activities.

Nominating Committee

The Committee should consist of the executive board except the President (i.e. VP, Secretary, Treasurer) plus two members at large (that is BRAA members who are not on the board) Alisa reported that Michelle Walters has joined the committee, leaving one more to be found. The committee is responsible for checking if current officers want to remain in office, and whether there are any members who are interested in the positions (which would then require a vote to select). Committee Chairs are not part of this process. The elected positions are:

- President
- Vice President
- Secretary
- Treasurer

Meetup project

Alisa is concerned about the possible Covid restrictions affecting any attempts at setting up a MeetUp group. Since MeetUp costs money, it was decided that for now we would go ahead with

the concept but do it through emails to the membership. Places selected should be outdoors, masks must be worn. Members may bring a friend.

Meetings

The September meeting will be held on Zoom. Ava will host the meeting from NC. Sue will provide instructions since she will be away and unable to attend. This meeting was originally intended to be in person, but the presenter, who is local, asked to do it by Zoom as she did not want to participate in person due to rising Covid cases.

October meeting may be 'show and tell', and/or a paint party, with socializing, outside.

ByLaws Amendment

Linda presented the proposed updates to the bylaws to cover membership types and affiliations/partnerships. The Amendments were approved by the board, they will now go to the membership for final approval. This may be combined with voting for officers. The wording was such that once approved we can add free memberships for Art Teacher in the New River Valley. The board decided that the updated brochure does not need to include this membership type, and Linda will work with Gerri regarding some final updates to the brochure. It will be printed in October with the 2022 prices. Ava and Linda will work on promoting this to art teachers in December.

Annual Meeting

Will this be virtual? Tabled until board meeting in October

The next board meeting will be held on Thursday 7th October (moved forward from Oct 14th), 1pm at the Artful Lawyer.

The meeting was adjourned at 2:53 p.m.

Action items

- Alisa will contact James re keyless entry: Due Sep 6th
- Ava to lead layout of Art Space once number of participants determined
- Sue to update gallery request form
- Sue to generate email and form to gauge interest in the Holiday Market
- Sue to develop registration form/inventory
- Board to develop a list of possible volunteer activities.
- Ava to host Zoom meeting from NC, Sue to provide instructions
- Linda will work with Gerri regarding some final updates to the brochure.

Respectfully Submitted

Sue Hossack
BRAA Secretary